



**OXFORDSHIRE  
COUNTY COUNCIL**

# **Forward Plan**

**September 2025  
Supplement**

Liz Leffman  
Leader of the Council  
County Hall, Oxford OX1 1ND

Date Issued:  
21 August 2025



## The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.<sup>1</sup> This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online<sup>2</sup>. Copies can be supplied on request, at a charge to cover copying costs.

### Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to [forward.plan@oxfordshire.gov.uk](mailto:forward.plan@oxfordshire.gov.uk).

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online<sup>3</sup>.

---

<sup>1</sup> [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

<sup>2</sup> [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

<sup>3</sup> [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

## Members of the Cabinet

<<https://www.oxfordshire.gov.uk/council/about-your-council/oxfordshire-councillors/oxfordshires-cabinet>.

## The Forward Plan

### Forward Plan September 2025

#### Access to Information Procedure Rules Paragraph 15 General Exception

Notice is hereby given that the item set out below for consideration by the Cabinet Member for Future Economy and Innovation on 5 September 2025 is not in the Forward Plan.

#### *Delegated Decisions by Cabinet Member for Future Economy and Innovation*

##### Mobile Digital Twin

A Mobile Digital Twin is a bespoke tool that enables capture of mobile coverage information across all Operators using multiple sources. This tool will also create outline informed solutions for fixing areas of poor/no mobile coverage. OCC will own the licence for the tool and enable other local authorities to invest in access to it for a fee payable to OCC. The tool will be commissioned for development by a third party and contracted via GCloud. The OCC investment is capped at £500k with the procurement having a framework value of £3m allowing for other local authorities to invest in it via a formal agreement.

Decision Maker and Target Date: ***Cabinet Member for Future Economy and Innovation, 5 September 2025***

Key Decision: Yes

Exempt Information: No

Consultations: N/A

Report By: Director of Economy and Place

Contact: Craig Bower, Digital Connectivity Programme Manager

[Craig.bower@oxfordshire.gov.uk](mailto:Craig.bower@oxfordshire.gov.uk)

Ref: 2025/184

Anita Bradley  
Director of Law and Governance  
Oxfordshire County Council

21 August 2025

# The Forward Plan

**5 September 2025**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<b>Mobile Digital Twin</b> <i>(Ref: 2025/184)</i>  A Mobile Digital Twin is a bespoke tool that enables capture of mobile coverage information across all Operators using multiple sources. This tool will also create outline informed solutions for fixing areas of poor/no mobile coverage. OCC will own the licence for the tool and enable other local authorities to invest in access to it for a fee payable to OCC. The tool will be commissioned for development by a third party and contracted via GCloud. The OCC investment is capped	Delegated Decisions by Cabinet Member for Future Economy and Innovation <i>(5 September 2025)</i>	Yes - Revenue Expenditure > £1m	Open	N/A		Cabinet Member for Future Economy and Innovation	Craig Bower, Programme Director Tel: 07711 411744	Director of Economy & Place

The Forward Plan

at £500k with the procurement having a framework value of £3m allowing for other local authorities to invest in it via a formal agreement.								
--------------------------------------------------------------------------------------------------------------------------------------------	--	--	--	--	--	--	--	--